



April 02, 2020

Dear SmithLife Homecare Clients:

For us to align with CDC guidance for infection prevention and control of coronavirus, we have started using the initial electronic version of the **COVID-19 Caregiver Screening Questionnaire for the ClearCareGo mobile app**. (This is the e-process our caregivers use to clock in and clock out daily)

The first phase includes 6 Yes/No questions that the caregiver will answer at clock-in.

When logging in to the mobile app and clocking in for a shift, the caregiver will be shown a series of questions that screens for possible COVID-19. This questionnaire will be presented to the caregiver upon clock-in once within a 24-hour period and includes the following questions\*:  
Have/are you or a member of your household:

1. Experiencing any symptoms of COVID-19, including fever, cough, or shortness of breath?
2. Been out of the country within the last 14-18 days?
3. Encountered anyone known to have COVID-19?
4. Encountered anyone who has traveled overseas or to a high-risk area within the last 14-18 days?
5. Been hospitalized within the last 14-18 days
6. Been in contact with anyone who was hospitalized within the last 14-18 days?

If the caregiver answers No to ALL 6 questions, the caregiver may finish clocking in and start the shift.

If a caregiver answers Yes to ANY of the questions, the caregiver will be directed to contact their office for further guidance. Additionally, a task tagged as "Potential Risk" will be created and appear on the Dashboard. Your agency HR administrator will determine whether the caregiver can continue with their shift or if alternate arrangements must be made.

Caregivers will receive a link to complete the questionnaire included with the shift reminder email they currently receive.

Your safety and the safety of our staff is our number one priority!

Sincerely,

Leyla Henderson, Administrator & Director Of Nursing  
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